

BY-LAWS & RULES OF



1903

THE BRITISH CLUB
B A N G K O K

22.02.2021

Please note that some of the Rules may be temporarily suspended or adjusted according to covid-19 related restrictions imposed on the Club. The latest situation is shown in the covid policy and rules posted on the Club website.

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BY-LAWS

PART A – GENERAL

1. SCOPE

(a) Under Article 17 of the Club's Constitution, the By-Laws of The British Club Bangkok apply to all persons who use the Club and are to be read in conjunction with its Constitution and Articles.

(b) Any question of the interpretation or administration of the By-Laws shall be decided by the General Committee, whose decision shall be final. New By-Laws or alterations to existing By-Laws shall be sent to members and posted on the clubhouse notice board for one month prior to coming into force.

(c) Where the By-Laws stipulate that the General Committee shall give consent, then Management shall be empowered to exercise that authority on behalf of the General Committee. The Management shall also be responsible to ensure that By-Laws are observed. The term Management refers to the General Manager, the Deputy General Manager and the Duty Manager.

(d) Rules for the Club's Sections, Facilities and Outlets are created and updated by Management in accordance with these By-Laws. Changes to Rules for the Club's Sections maybe initiated by the members of a Section at a specially convened meeting and submitted to Management for appropriate review and presentation to the GC for approval. Breaches of such Section Facility and Outlet Rules are considered a Breach of the Club By-Laws.

(e) Fees for Member use of sports facilities such Cricket Nets, Fitness Centre, Tennis and Squash Courts and charges for the hire of Club rooms and facilities, shall be set by Management from time to time and displayed on the website.

(f) References to Articles throughout these By-Laws refers to Articles of the Constitution.

2. CLUB LIABILITY

(a) The Club accepts no liability for accidents, no matter how they arise.

(b) The Club accepts no liability for loss or damage to vehicles or other property of persons on the Club premises.

(c) The Club accepts no liability for injury or illness arising from the use of the Club premises or facilities.

(d) The General Committee has the right to sell or otherwise dispose of any property left on the Club premises, which has not been reclaimed within four weeks of discovery.

3. OPENING AND CLOSING HOURS

(a) The Club compound and sports courts will open daily at 6am and the clubhouse at 8am; both will normally close at Midnight.

(b) The opening times of all outlets and facilities shall be determined by Management and listed in the Outlet Rules.

(c) Management reserve the right to close any outlet at any time.

(d) Members may not use outlets that are closed or rooms that are unoccupied, without consent from the Management and payment of any fees due.

(e) The General Office shall be open weekdays from 8.30am to 6pm, and be closed on Saturdays, Sundays and public holidays.

(f) Membership Services will be open daily from 8am to 8pm.

(g) Reception will be open daily from 8am to 10pm.

(h) When Reception is closed, taxis may be called from the Churchill Bar.

(i) A Duty Manager is available at all times the Club is open and can assist with enquiries.

PART B – ACCESS TO THE CLUB

4. SECURITY

- (a) Club security is for the overall protection of Members and non-Members authorised to use the Club and Club property.
- (b) All persons, property and vehicles may be subject to a search at any time.
- (c) The Management will regularly liaise with the Core Nationality embassies on security measures. If it is deemed necessary, the Management may close either gate or may restrict entry to Members only or close the Club entirely.

5. ENTRY TO CLUB PREMISES

- (a) (i) All Members entering the Club on foot by the Silom Pedestrian Gate must show a valid Membership card to Membership Services; Members entering the Club on foot at the Surawong Gate or Neilson Hays Library Gate must show a valid Membership card to the Security Officer.
- (ii) Member's motor vehicles may only enter by the Silom Gate and a valid Membership card must be shown to the Security Officer at the first barrier.
- (iii) Members with no valid Membership Card will be asked to report to Reception at the Clubhouse for a temporary card. This will be recorded at the gate of entry.
- (b) Visitors from clubs with reciprocal arrangements shall, on the first visit, enter the Club by the Silom Pedestrian Gate only and will register at Membership Services. Upon being issued with their temporary card, they may enter as under section (a) above.
- (c) Persons seeking Temporary Membership shall, on the first visit, enter the Club by the Silom Pedestrian Gate only and will register at Membership Services. Upon being issued with their temporary card, they may enter as under section (a) above.
- (d) Non-Members accompanying a Member, or Member's spouse, may enter with said Member or spouse in accordance with section (a) above. Entry to the Club for all other non-Members is the Silom Pedestrian Gate, those arriving by taxi should alight at the first barrier. A means of identification (driver's licence or passport/ID Card) must be shown and non-Members will be admitted only subject to the below conditions.
 - (i) Guests, if not accompanying a Member, must be pre-registered by the Member or spouse at Membership Services or with Management, to enter. If there is no pre-registration and the Member cannot be contacted, they must wait in the Reception Waiting Room until the Member arrives.
 - (ii) Members of Associated Groups or Loyal Societies who are not Club Members and non-Member players attending an event or practice must be pre-registered at Membership Services for the event being attended. If there is no pre-registration and the Organiser of the Event, who must be a Member, cannot be contacted, they must wait in the Reception Waiting Room until the Organiser arrives.
 - (iv) Trades people may enter only via the Silom Gate and must show a means of identification to the Security Officer for access.
 - (v) All unregistered non-Members shall wait in Reception Waiting Room until their entry can be validated.
 - (e) Non-Members with disabilities may have their taxi or other vehicle enter the premises as an exception to section (d).
 - (f) Other exceptions to section (d) may be authorised by the General Committee for events held at the Club which have entry by ticket or are deemed open to the public.

6. VEHICLES

- (a) Members, their families, and non-Members visiting the Club for a function or event are encouraged to travel by taxi.
- (b) The use of roller blades, roller skates, scooters, skateboards and bicycles are strictly prohibited. However, bicycles may be used as transport to enter the premises, if parked immediately upon entering.
- (c) Members who wish to drive in the Club premises must first register their vehicle with the Club and obtain a Club car sticker. Such registration shall apply also to motorcycles but not to diplomatic vehicles.

- (d) Members must register their drivers. Such registration shall not apply to diplomatic drivers.
- (e) The behaviour and conduct of drivers is the responsibility of the Member concerned.
- (f) The speed of all vehicles is limited to five kilometres per hour within the Club.
- (g) Horns are not to be sounded.
- (h) Drivers are warned to be especially careful of children near the Clubhouse front.
- (i) Taxis may be called by Reception, and these will usually enter via the Suriwongse Gate and pick-up at the Clubhouse. Any person in the Club using an App to order a taxi must instruct the taxi to arrive at the Silom Gate, where it will be allowed to enter if Reception has been informed or the person who ordered the taxi is waiting there.

7. PARKING

- (a) Parking of any vehicle on Club premises is limited to Members and their spouses. However, guests attending a Members' event may park on weekdays, but parking from Friday to Sunday requires Management consent. Limited parking is also available for staff while on duty.
- (b) Parking is not available to non-Members attending events or functions organized by the Loyal Societies or Associated Groups without Management consent. Parking is available at the Narai Hotel Car Park on Silom Soi 18.
- (c) Vehicles must be parked neatly in the designated areas with no overlap into adjacent spaces; Members and drivers are not permitted to sit in their vehicle with the engine running for extended periods.
- (d) Bicycles, motorcycles and scooters must be parked in the designated area.
- (e) Poor or dangerous driving or parking may lead to a disciplinary case and the loss of the right to park in the Club for a Member and that Member's family for a period specified by the General Committee.
- (f) Management may suspend parking at the Club as circumstances require.
- (g) Vehicles may only be parked overnight by informing Reception or security.
- (h) Smoking is not allowed in any of the car parks.

PART C – USE OF THE CLUB

8. HIRE OF STAFF, PREMISES AND PROPERTY

- (a) The Club staff, premises and property may be made available to Members subject to the following:
 - (i) For Events or functions held on site which do not require dedicated staff, food & beverage service from the Bar will be provided without extra charge. However, the use of any specialist staff (electrician, painter etc) for an event or function shall be charged at the standard rate.
 - (ii) For events or functions held on site which require dedicated staff and all events or functions held off-site, the staff will be charged at the standard rate.
 - (iii) The hire of Club premises for events or functions shall be subject to the Club's Room Booking Fees and Group Booking Policy.
 - (iv) The hire of Club equipment shall be free of charge for events or functions held at the Club.
- (b) The Club staff, premises and property may be made available to Associated Groups and Loyal Societies, subject to the Club's Room Booking Fees and Group Booking Policy.
- (c) The Club staff, premises and property may be made available to outside persons or organisations for functions, events or filming, subject to the consent of the General Committee, provided such use does not interfere unduly with the convenience of Members, at a rate to be agreed by the General Committee.
- (d) The General Committee and Management may refuse any event or function which it deems inappropriate or not in the interest of the Club.

9. CLUB STAFF

- (a) Staff members are employed for the benefit of all Members. Any serious deficiency in service or conduct should be reported to the Club Management. Members should not reprimand any staff member. In extreme circumstances members of the General Committee may act in the absence of Management.
- (b) Staff must not be given tips. A service charge is included in the food and beverage price and distributed to the staff on a per capita basis each month.

10. LEGAL REMINDERS

- (a) Betting and gambling is prohibited on the premises. The use of playing cards is restricted to an upstairs room.
- (b) People under 20 years are not permitted to consume alcoholic beverages on the premises.
- (c) Firearms are not permitted in the Club.
- (d) Smoking in the Club is only permitted in some outlets & facilities as listed in the Rules. Members who smoke are asked to be considerate to non-smokers and pay particular regard to the proximity of children.
- (e) Members may not engage in the provision of paid services for other Members, or engage in other commercial activity on Club premises, without the express written permission of the General Committee.

11. CANCELLATION POLICY

- (a) Members or spouses may book events by email or at reception. If cancelled less than seven days before the event, the Club reserves the right to charge 50% of the price; if a no-show, the Club reserves the right to charge 100% of the price. Tickets for outside events are not refundable.
- (b) Members or spouses may book functions with Management. If the function is cancelled less than seven days before, the Club reserves the right to charge 50% of the price; If less than 48 hours, the Club reserve the right to charge 100% of the price.

12. DRESS CODE

- (a) The Club's dress code in each Outlet or Facility is determined by Management, approved by the General Committee under Article 51 and shall be communicated to Members.
- (b) Individual outlets and sports courts may have their own dress codes, as set out in their own Rules. When 'Smart Casual' is specified, it shall mean no flip-flops, crocs, vests, sleeveless t-shirts or singlets; 'Smart' shall, in addition, mean no shorts. Clothing should also not bear any disrespectful or offensive words, pictures or symbols.
- (c) The General Committee is empowered to suspend the dress code upon request of management.

13. CONDUCT

- (a) All damage to Club property must be reported promptly to Management. Costs arising from such damage will be recovered from the party responsible.
- (b) No animals may enter the Club premises without the consent of the General Manger.
- (c) The use of any musical or sound-producing instrument on Club premises is prohibited without the consent of the General Manager.
- (d) Beverages may not be brought into the Club or consumed at Club events unless authorised by the General Manager. On such occasions a corkage charge may be levied.
- (e) Food and other refreshments, with the exception of special dietary foods such as baby formulae, may not be brought into the Club or consumed on the premises unless authorised by the General Manager. On such occasions a food charge may be levied.
- (f) The Club acknowledges the use of mobile phones, PDAs and laptops is desirable for Members, however, their use must not interfere with other Members' enjoyment of the Club. Thus, such use is prohibited in outlets and facilities, as provided in the Rules.

(g) Behaviour injurious to the wellbeing of the Club and the Members will not be tolerated.

(h) Staff may refuse to serve alcoholic beverages to any person if, in the opinion of staff or Management, that person is drunk or disorderly.

14. CHILDREN

(a) The behaviour of children on the Club premises is the responsibility of the accompanying Member or parent.

(b) Children under 18 are restricted from the use of some outlets as provided in the Outlet Rules.

(c) Children under the age of 14 are not allowed on the Club premises unless accompanied by a Member or one of a Member's family over 18, or to attend a specific function run by the Club for children; and they are not permitted to sign for purchases.

(d) Children's nappies shall not be changed on tables or chairs or otherwise in public.

15. SUGGESTIONS

All suggestions should be addressed to the General Committee through the Management or entered in the suggestion's books. All suggestions shall be signed and dated with Membership number appended.

PART D – GOVERNANCE OF THE CLUB

16. MEMBERS' ADDRESSES

Members are responsible to keep the Office informed of their correct postal and email addresses. If the address changes and the Office is not informed, the last indicated address will be considered to be the address of the Member for all official Club correspondence.

17. PROFESSIONAL RELATIONSHIPS WITH MEMBERS

(a) The Club welcomes the supply of goods and services to the Club from Members and from companies which Members work for or own.

(b) Such contracts are subject to the Club's supplier selection procedures.

(c) Each member of the General Committee must, upon taking office or upon the award of a contract, declare all his/her and their family interests in contracts with the Club, and this shall be recorded in the minutes.

(d) For any contract brought before the General Committee for decision, any General Committee members with an interest shall absent themselves from that part of the meeting, unless requested to be present by the Chairman, and may not vote on the award of the contract.

(e) The Club does not allow a Member, his/her spouse or family to work as a permanent employee of the Club. This does not apply to contracts of less than three months duration or of an occasional consulting basis.

(f) Permanent appointment shall require the suspension of Membership, and all associated privileges, for the Member, spouse, and family for the duration of employment. Membership shall be re-instated upon completion of the employment at no additional expense to the Member.

(g) Members may not engage in the provision of paid services for other Members, or engage in other commercial activity on Club premises, without the express written permission of the General Committee

(h) Any disputes involving the interpretation of this provision shall be resolved by the General Committee.

18. SECTIONS, FACILITIES & OUTLETS

18.1 Sections

(a)(i) Sections are established by the General Committee on the basis of initiatives by Members or others, which, in the opinion and sole discretion of the General Committee, would improve the Membership experience at the Club with a wider range of activities, or enhance the attractiveness of the Club for prospective new Members – or both.

(ii) Any Member can submit a proposal for the establishment of a new Section with a rationale, an estimate of the level of activity to be generated, and a statement addressing the expected impact for the Club in terms of improved Member experience.

(iii) Once duly constituted in accordance with the Constitution and By-Laws, governance of a Section is the responsibility of a Section Committee, who are elected from Section Members and are charged with the administration of the Section, with assistance as appropriate from Club staff.

(iv) A Section may be disbanded by the General Committee if it concludes that the Section is not operating at a level of activity sufficient to justify its continuation.

(v) Section Rules are drawn up by Management and approved by the General Committee. Section Rules can be updated at any time, and changes will be announced by posting on the Notice Board and prominently displayed at the location of the facility used by the Section. Such changes shall be enforced one month after posting.

(vi) All Section Rules shall be displayed on the website and a copy held in the Club Office.

(b) (i) Membership in a Section is limited to active Members of the Club and their families, except as otherwise approved by the General Committee and reflected in the relevant Section Rules. Section Members shall elect a Section Committee, and the Section Committee shall elect a Section Chairman from the Section Committee Members.

(ii) The basic activities of the Sections, including team matches (home and away), tournaments (at the Club and outside), League and Ladder play (internal and inter-Club) and championships, etc. are expected to be organized and financed by the respective Sections.

(c) (i) The Club may charge Sections for the use of certain facilities in lieu of normal Member booking fees.

(ii) The Club will provide banking and cash management services, billing and collecting Section subscriptions and fees on behalf of the Sections, and depositing Section funds into a Section fund suspense account, pending disbursement to satisfy Section expenses.

(iii) The Club will support the Sections' activities at the Club by maintaining the associated Club facilities, such as the tennis and squash courts, multi-purpose court, cricket nets and needed replacement of Club-owned items, such as bridge tables, balut mats and cricket stumps.

(iv) The Club may pay entry fees, or provide sponsorship, to outside tournaments where the Club is fielding a representative team.

(v) The Club may subsidise food for matches against other teams and tournaments where the Club is the host.

(vi) To promote participation in Section activities, including junior sections, the Club may provide further support. Such financial support may be in the form of pre-agreed annual budget (for known or planned special events) or an ad hoc basis for specific purposes.

(vii) No Club funds may, however, be used for the benefit of non-Members, other than as specified in (iii-v) above.

(d) (i) The Section Committee shall submit by the end of August an Annual Section Budget for the next financial year (1st December to 30th November) for approval by the General Committee and incorporation into the Club's Annual Budget.

(ii) The Section Committee shall submit claims for financial support on a case by case basis, which Management can approve if included in the Budget, but non-budgeted expenses will require GC approval.

(iii) The Section Committee shall prepare and submit to Management an annual financial statement for the same financial year as that of the Club.

(iv) The Section Committee shall convene a Section Annual General Meeting, to be held at the Club, open to all those paying Section subscriptions, at which the Section's annual financial statements shall be presented, Section Committee elections held, and Section annual subscriptions determined or confirmed.

(v) The Section Committee shall keep updated any Section regulations (such as their leagues, ladders, mix-ins, tournament play, team selection, handicapping), which shall be available to all Section members.

(vi) The Section Committee is responsible for preparation of Section pages for inclusion in the Outpost magazine and Club's Yearbook and Annual Report.

18.2 Facilities

(a) Facilities are available for use by all Members and their families. Use of each Facility is subject to Facility Rules, regulating all matters such as opening hours, scheduling/booking, conditions of use, safety and security guidelines, use by Members' children, non-Member usage and dress requirements.

(b) Members are expected to exercise due care when using the Club Facilities, and the cost of repairs occasioned by inappropriate use may be charged to the account of the Member concerned.

(c) Facility Rules are drawn up by Management and approved by the General Committee. Facility Rules can be updated at any time, and changes will be announced by posting on the Notice Board and prominently displayed at the location of the facility concerned. Such changes shall be enforced one month after posting.

(d) All Facility Rules shall be displayed on the website and a copy held in the Club Office.

18.3 Outlets

(a) The Club offers a variety of dining and beverage options, each with a distinctive character and subject to individual Outlet Rules.

(b) Outlet Rules define such matters as smoking policy, opening hours, access by Members' children and non-Members, dress code, use of mobile telephones, and booking and use by groups of Members or Sections.

(c) Outlet Rules are drawn up by Management and approved by the General Committee. Outlet Rules can be updated at any time, and changes will be announced by posting on the Notice Board and prominently displayed at the Outlet concerned. Such changes shall be enforced one month after posting.

(d) All Outlet Rules shall be displayed on the website and a copy held in the Club Office.

19. AUDIT COMMITTEE & SUB-COMMITTEES

The Terms of Reference of the Audit Committee and any Sub-Committees shall be agreed by the General Committee, shall be displayed on the website and a copy held in the Club Office.

20. ASSOCIATED GROUPS

(a) The Club authorises a number of Associated Groups to use its facilities.

(b) Any Community Group wishing to become associated with the Club must be proposed by a Member and approved by the General Committee. Use of Club facilities is not permitted until such application is approved.

(c) At least one designated Member in the Associated Group shall administer all that Group's matters with the Club, such as bookings and settling of charges.

(c) The entry to Club premises for members of an Associated Group who are not Members is specified in By-Law 5.

(d) Use of the Club by members of an Associated Group who are not Members shall be limited to the location of the function and changing facilities, and in the Churchill Bar or The Verandah immediately before or after that event. Such persons are not otherwise allowed to use other Club facilities unless accompanied by a Member and registered as a guest.

(e) Members of an Associated Group, who are not Members must settle all fees and chits as specified under By-Law 33 or through the account of a Member.

21. LOYAL SOCIETIES

(a) Under Article 19, the Loyal Societies may

- (i) display their honours boards and trophies
- (ii) have a unique notice board (for the societies combined)
- (iii) may use the Club address to receive postal mail
- (iv) file an annual report in the BCB Yearbook

(b) The entry to Club premises for members of a Loyal Society who are not Members is specified in By-Law 5.

(c) Use of the Club by members of a Loyal Society who are not Members shall be limited to the location of the function and changing facilities, and in the Churchill Bar or The Verandah immediately before or after that event. Such persons are not otherwise allowed to use other Club facilities unless accompanied by a Member and registered as a guest.

(d) Members of a Loyal Society who are not Members must settle all fees and chits as specified under By-Law 33 or through the account of a Member.

22. NON-MEMBER PLAYERS

(a) The field sports Sections, when active, may have non-Member players, in accordance with Article 48 and a designated Member in each Section shall administer non-Member players.

(b) The total number of non-Member players permitted in each Club team shall be set in the Section's Rules.

(c) The names of all non-Member players shall be registered with Management quarterly or at the start of each season.

(d) Non-Member players may only use the Club's multi-purpose court, back lawn and/or cricket nets and changing facilities on team nights for practice and use of the 1910 Sports for after-practice social activities and day of match or Section functions. A Member who is a member of the Section must be present at all times when non-Members are present. Use of Club facilities by non-Member players, other than specified above, is not permitted unless accompanied by a Member and registered as a guest.

(e) The entry to Club premises for non-Member players is specified in By-Law 5.

(f) Non-Member players must settle all fees and chits as specified under By-Law 33 or through the account of a Member.

23. GUESTS

(a) Members may introduce guests to any of the Club's food & beverage facilities in the clubhouse at any time. However, on weekends and on public holidays, prior Management approval is required for guest use of the Surawong Sala, Silom Wing and swimming pools.

(b) Guests may not use the fitness centre; and they may not play squash or tennis more than one day in any calendar month, even if signed-in by different Members. Such use shall be subject to a non-Member fee.

(c) Not more than three guests may be introduced by a Member or spouse on the same day without prior approval of the General Committee or the Management, unless as part of a pre-booked function or a table booked at The Verandah or The Alcove.

(d) All guests shall be signed in at Reception or at Surawong Sala by the Member or spouse into a book held for that purpose.

24. GUEST MEMBERSHIP

- (a) The General Committee may, from time to time, deem it appropriate to offer use of the Club's facilities to an official or his/her family considered as being important to the Membership as a whole.
- (b) Any person defined in (a) above who seeks such Membership shall be interviewed by the General Manager, and upon recommendation of the General Manager may be granted Guest Membership by the General Committee for the period of their office. Criteria shall include English proficiency.
- (c) Guest Members shall register a credit card for payment of sports fees and food & beverage, payable at the end of each day of use.
- (d) Guest Membership is limited to the individual and his/her immediate family. No guests are permitted without the agreement of Management
- (e) In addition to guests specified above, British Airways and QANTAS aircrew, that were once part of a concord agreement with the Club, may continue to use the Club as guests by buying temporary Membership and registering a credit card.
- (f) Payment may be made by cheque or credit card - when using a credit card, the non-Member will be charged an additional amount that covers any bank charges incurred by the Club for settlement by credit card.

25. OTHER NON-MEMBERS

- (a) The Club staff, premises and property may be made available to outside persons or organisations for functions, events, or filming.
- (b) Any such booking must have the advance consent of the General Committee.
- (c) The booking shall not interfere unduly with the convenience of Members.
- (d) The fees charged for the booking, including staff, food & beverage and grounds hire, shall be at a rate to be agreed by the General Committee.
- (e) The security arrangements for entry and exit shall be set by Management and agreed by the General Committee.

26. NOTICE BOARDS

Members may put non-commercial notices on the notice boards, provided such notices are approved and initialled by a member of the General Committee or Management.

27. CLUB COLOURS, BADGES AND INSIGNIA

The Club colours are red, white and blue. Designs of clothing and/or badges or insignia worn by teams representing the Club or used in publications or other items issued in the name of the Club must be approved by the General Committee.

28.1 ADVERTISING & SPONSORSHIP

- (a) The Club restricts advertising to the Club's magazine, its website and, if required, the annual ball or other events.
- (bi) The Club allows sports and games' sponsors to place their logos on equipment or clothing and to place discreet advertising or banners at the sports or games areas during sponsored tournaments.

28.2 CHARITIES

- (a) The Club encourages Members and Sections to raise funds on premises on behalf of charitable institutions, or the Pisamai Fund.
- (b) The Club cannot, however, support any charity from general Club funds without approval from Members granted at a General Meeting.

29.1 VIEWING CLUB RECORDS

- (a) Members wishing to utilise Article 52 (a) are requested to give due notice to the General Manager, who acts for the Chairman in this instance, and may inspect all Club records, except Personnel records and those of Members, which will be made available in a room dedicated for that purpose. Members may take notes but are not permitted to photograph or photocopy the records.

(b) Club records that are commercially sensitive may be viewed with Senior Management present and a Member may be requested to sign a confidentiality document regarding the content. Price bids in tenders cannot be made available until after Contracts are awarded or the Club decided not to award a contract to any of the bidders. A breach of this confidentiality will be dealt with under Article 53.

(c) Members who work for or own a company which does or may trade with the Club are not permitted to view data from any competitor company.

(d) The General Committee may refuse to allow access to some records from time to time notwithstanding the provisions of the Civil & Commercial Code.

(e) No Member may instruct any member of Senior Management, or any staff, to provide analysis of any type of data. Such request, with rationale, should be directed to the Chairman of the General Committee.

(f) Members wishing to know personal details of another Member, for example a Mobile Phone number, may request Senior Management who in turn will contract that Member for their permission.

29.2 USE OF CLUB RECORDS

(a) Under the provisions of the Personal Data Protection Policy, in order to conduct the business of the Club, there will be occasions when it is necessary for Officers of the Club to view individual Members' records, be they application forms, address records, account details and past disciplinary cases.

30. HONORARY MEMBERSHIPS

The Club offers Honorary Membership to the Ambassadors of Australia, Britain, Canada, and New Zealand and to the Vicar of Christ Church for the period of their assignment in Thailand.

31. FLYING MINUTES

(a) For urgent matters between General Committee meetings a decision may be made by email circulation of the subject and voting back to the caller.

(b) All such flying minutes shall be recorded, with the votes cast, in the next General Committee minutes.

PART E – FINANCE

32. PAYMENT OF MEMBER ACCOUNTS

(a) Cash is not accepted as payment unless authorised in advance by the General Manager.

(b) Any bank charges incurred by the Club for settlement by credit card will be charged to the Member.

(c) Subscriptions and chits are invoiced on the last day of each month and an account will be sent to the Member by the 10th day of the following month. The account is due on the 25th day of that month and must be settled by direct debit, or if the Member requests it by credit card or by cheque to the Club by this date. (d) If a Member's account has not been paid by the due date defined in (c) above, are in Default and Article 54 shall apply.

(e) Members who will be absent from their normal address and wish to make other arrangements for paying their accounts should inform the Management in writing in advance.

(f) Temporary Members as defined in Articles 38-40, must complete a credit card form for payment or settle all accounts daily by payment with a credit card unless prior arrangements have been approved by Management. When using a credit card, the Temporary Member will be charged an additional amount that covers any bank charges incurred by the Club for settlement by credit card.

33. PAYMENTS BY NON-MEMBERS

- (a) Guests are not permitted to pay directly for goods or services. At the discretion of Management or the Duty Manager, a guest can pay by credit card with an additional charge that covers any bank charges incurred by the Club for settlement by credit card.
- (b) Members of Associated Groups and Loyal Societies who are not Members and non-Member Players of Club Sections may, on the day of a meeting, event or function of that Group, Society or Section, pay for food & beverage and any other charges, by credit card or coupons.
- (c) When using a credit card, the non-Member will be charged an additional amount that covers any bank charges incurred by the Club for settlement by credit card.
- (d) Food & beverage coupons are available by cash at reception. Coupons remain valid for one year, but unused coupons can be redeemed for cash at the reception before 10pm.
- (e) Associated Groups, Loyal Societies and non-Member players may purchase coupons in bulk, directly from the finance department. Payment may be made by cheque or credit card. When using a credit card, the non-Member will be charged an additional amount that covers any bank charges incurred by the Club for settlement by credit card.

34. MEMBERS' EXPENSES

- (a) No Member may incur expenses on behalf of the Club without prior consent of the General Committee. Any authorised expense will be reimbursed by the Club against a proper receipt.
- (b) Complimentary finger snacks and tea/coffee may be provided at General Committee meetings.
- (c) All General Committee members shall be offered one complimentary ticket to an end of year dinner.
- (d) No other benefits are afforded to General Committee members: alcohol and meals at outside venues are at the Member's individual expense.

35. CHEQUES

- (a) All cheques issued by the Club shall be supported by documentation issued by the finance department.
- (b) Cheque signatories shall be as listed in Article 12.
- (c) Under no circumstances are blank cheques to be signed in advance.

PART F – DISCIPLINARY CODE

36. GENERAL

36.1 Expectations

- (a) The Club expects Members and their guests, Management and staff to act at all times with respect and courtesy to each other.
- (b) The personal appearance of Members and their guests should at all times be appropriate to the circumstances and as outlined in the Dress Code.
- (c) All Members are to behave without discrimination on the grounds of age, disability, gender, marital status, paternity, race, sexual orientation or religious belief.
- (d) In the event of behaviour inconsistent with these guidelines, Management or the General Committee may take disciplinary action.

36.2 Definitions:

- (a) Misconduct: Any offence considered to be minor in nature. Examples of Misconduct may for example include:
 - (i) Rude or discourteous behaviour toward Members, their guests or staff.

- (ii) Refusal to comply with a reasonable request by a member of Staff.
- (iii) Misuse of Club property.
- (iv) Consumption of food and drink anywhere within Club premises which has not been purchased from the club, excluding items covered in Bylaw 13.
- (b) Gross Misconduct: Any offence considered to be serious in nature. Examples of Gross Misconduct may for example include:
 - (i) Repeated instances of misconduct, deliberate or consistent breach of Club Rules or By-Laws.
 - (ii) Physical assault, the use of threatening or offensive behaviour toward any Member, guest or staff.
 - (iii) Theft of any kind or deliberate or reckless damage to Club property.
 - (iv) Any behaviour or action that is seen as bringing the Club into serious disrepute.
 - (v) Causing loss, damage or injury wilfully or through serious negligence.

37. DISCIPLINARY PROCEDURE

37.1 Incident Reporting

- (a) (i) Any Member may register a complaint about another Member or his/her guests, either to the Duty Manager, the General Manager or formally to the Chairman of the General Committee
- (ii) Any staff member may register a complaint about a Member or his/her guests, with any member of Management.
- (iii) Complaints regarding the behaviour of a Member's guests will be brought to the attention of the Member concerned by Management, with a request that the issue be addressed with the guests concerned. Any repetition of the offending behaviour by the Member's guests may result in a complaint being lodged against the Member concerned.

37.2 Cases of Misconduct

- (a) The General Manager or Duty Manager may informally warn a Member or his/her guests that their behaviour is not acceptable, and any continuance will be reported to the General Committee.
- (b) Any formal complaint about misconduct submitted directly to the General Committee shall, in the first instance, be delegated to the General Manger for action.

37.3 Cases of Gross Misconduct

- (a) The General Manager or Duty Manager shall endeavour to defuse any such situation. The most senior available member of the Management team, or any member of the General Committee, may have the Member removed from Club premises if there is deemed to be any risk to other Members, their guest(s) or to staff or Club property. A formal complaint will then be registered by Management with the General Committee.
- (b) A temporary suspension may be imposed by the General Committee if it deems appropriate. Such a suspension will be considered appropriate if a Member is removed pursuant to By-Law 37.3 (a) above, i.e. the Member may only be readmitted, pending the outcome of the disciplinary procedure, with the express agreement of the General Committee.

37.4 Disciplinary Procedure

- (a) The General Committee shall ensure that, for any disciplinary proceeding, the principles of due process and fairness must always apply.
- (b) Complaints of Gross Misconduct shall be registered in a log, the Chairman of the General Committee shall be informed, and an investigation of the circumstances shall be instigated by the General Manager, including production of written statements from all involved parties.
- (c) All Members are entitled to (i) know the nature of any allegation made against him/her and (ii) attend any disciplinary or appeal hearing before any disciplinary action, other than as provided for in By-Law 37.3 (b) above, is initiated.

(d) The Member shall have the right to be accompanied by another Member (a witness) of his/her own choosing - provided that other Member is in good standing with the Club and had no involvement in the incident concerned - to any disciplinary or appeal hearing. The Club shall give the Member reasonable notice for each disciplinary procedure.

37.5 Disciplinary Sub-Committee

(a) All disciplinary matters shall be referred to the General Committee, who shall appoint a Disciplinary Sub-Committee (DSC). This shall consist of any three members of the General Committee.

(b) The objective of the DSC is to review all the evidence of the incident, to interview the defendant and any other person who may have been involved or can act as a credible witness. Evidence may also include information gathered from any CCTV recordings.

(c) The DSC shall, after reviewing all the evidence, prepare a recommendation on the disciplinary action to be taken, if any, to be forwarded to the General Committee for final approval. Such recommendation could include:

(i) that the matter be dismissed.

(ii) that internal sanctions, short of suspension, be imposed, e.g. a formal written warning, etc.

(iii) that a Member be suspended for a period from two weeks to six months in accordance with Article 53.

(iv) that a member be asked to resign or be expelled from the Club in accordance with Article 53; or

(v) that damages be imposed in the case of damage to property.

(d) The General Committee shall rule on the matter and make its decision known to the Member, who has the right to submit an appeal within seven calendar days. Any such appeal must be in writing or by email direct to the Chairman. If no notice of appeal is received within seven days, the Member's name shall be posted on the main notice board along with the sanction approved by the General Committee

37.6 Appeal

(a) An appeal shall be held in front an Appeals Sub-Committee consisting of three members of the General Committee, two of whom who did not take part in the DSC. Their recommendation shall be forwarded to the General Committee for final approval

(b) The Management will advise the appellant of the result of the appeal, and a notice of the disciplinary action taken shall be posted on the Club notice board.

38. COMPLAINTS AGAINST STAFF

(a) Any complaint about staff shall be directed to the General Manager; any complaint about Management should be directed to the Chairman of the General Committee.

(b) All staff complaints shall be dealt with by Management in accordance with the Staff Handbook and the Labour Protection Act (as amended). All Management complaints shall be dealt with by the Chairman of the General Committee who shall, if the case merits, inform the General Committee.

PART G – INTERNET & SOCIAL MEDIA

39. USE OF SOCIAL MEDIA

This By-Law refers to social networking sites, including Facebook, Twitter, YouTube, Line, WhatsApp, LinkedIn and other chat rooms, websites, blogs and newsgroups.

The Club understands that some Members participate in social networking sites, some of which are created for the benefit of a Section. The Club respects Members' online social networking and personal Internet use. However, online presence affects the

Club, as words, images, logos, posts and comments may reflect or be attributed to the Club. Members should thus use electronic media responsibly and be respectful to others.

As a result, Members should refrain from posting on any public or private website or other forum, or in any other electronic or print communications format, any of the following:

- (1) Anything that may harm the goodwill, image or reputation of the Club, or any disparaging information about the Club.
- (2) Any derogatory, discriminatory or harassing communication concerning any Member, employee, supplier or other person or entity associated with the Club.
- (3) Any confidential information, or intellectual property of the Club, including that relating to finances, Members, employees, operations, plans and policies.
- (4) Any private information relating to a Member or employee of the Club.
- (5) Any images, logos or other materials that are the property of the Club without obtaining prior permission from the Management or the General Committee.

Members wishing to establish Section social networking sites, must provide the Club with the URL used for access and obtain prior permission from the Management or the General Committee. Members who violate this social media policy will be subject to disciplinary action in accordance with Article 53.

RULES

PART A – OUTLET RULES

1. CHURCHILL BAR

- (a) The Churchill Bar will open Monday to Thursday from 10am to midnight and Friday to Sundays from 10am to 2am if Members are present at 11.30pm, otherwise it will close at midnight.
- (b) Full Food Menu available from 10 am until 10pm, snacks until 11.30 pm.
- (c) Children under 18 may not use the Churchill Bar, except on Christmas Day.
- (d) Magazines, newspapers, and periodicals removed from the Churchill Bar must be returned.
- (e) Smoking in the Churchill Bar is not permitted.
- (f) The Dress Code in the Churchill Bar prior to 6pm shall be Smart Casual; after 6pm the dress code shall be Smart on Monday to Thursday and Smart Casual on Friday to Sunday and Public Holidays.
- (g) The ringing of and talking on mobile phones is not permitted in the Churchill Bar, and the use of VOIP (Voice Over the Internet Protocol) is also prohibited, and other Internet programs with sound (e.g. YouTube) should be set to silent or used with headphones.
- (h) The Churchill Bar may not be booked for a function without permission of the General Committee.

2. THE VERANDAH & THE ALCOVE

- (a) The Verandah & The Alcove will open Monday to Thursday from 11am to 2pm, then 5pm to 10pm, and on Fridays to Sundays and Public Holidays from 11am to 10pm.
- (b) Food may be ordered in The Verandah and The Alcove from opening to 9.30pm.
- (c) Tables may be reserved for dining in The Verandah and The Alcove.
- (d) Smoking in the air-conditioned part of The Verandah and in The Alcove is not permitted.
- (e) The dress code in The Verandah and The Alcove for adults prior to 6pm shall be Smart Casual; after 6pm the dress code shall be Smart. While there is no dress code for children using The Verandah it is expected that they will be respectably dressed and not wearing swimwear nor be bare-footed.
- (f) The ringing of and talking on mobile phones is not permitted in The Verandah & The Alcove, and the use of VOIP (Voice Over the Internet Protocol) is also prohibited, and other Internet programs with sound (e.g. YouTube) should be set to silent or used with headphones in these areas.
- (g) The Alcove may be booked for private dinners with The Verandah staff.
- (h) The Verandah and The Alcove may be booked for a function by permission of the General Manager.
- (i) Members may not use The Verandah and The Alcove when closed without consent from the Management and payment of any fees due.

3. 1910 SPORTS BAR

- (a) The 1910 Sports Bar will open Monday to Wednesdays from 5pm to 11pm and Thursday to Sundays from 5pm to 2am if members are present at 11.30pm; otherwise, it will close at midnight.
- (b) When the 1910 Sports Bar is unstaffed, service can be obtained by telephone from the Churchill Bar.
- (c) The 1910 Sports Bar menu may be ordered from opening to 10.30pm.
- (d) The 1910 Sports Bar equipment is available to all Members.
- (e) The carrom pieces are available from the Churchill Bar and must be returned there after play.
- (f) Members may entertain guests, in the 1910 Sports Bar but shall not leave their guests unattended.

- (g) Members using the 1910 Sports Bar must ensure correct use of the facilities. The cost of repairs for damage caused by a Member or his/her guests may be charged to the Member's account.
- (h) Members must advise the Management promptly of damage to the carrom tables and equipment.
- (i) Children under 14 are permitted to use the tables and equipment only when supervised by a person over 18.
- (j) Smoking in the air-conditioned area of the 1910 Sports Bar is not permitted.
- (k) Drinks and other objects are not to be placed on any part of the carrom tables.
- (l) The dress code in the 1910 Sports Bar is sportswear or casual.
- (m) The 1910 Sports Bar may be booked for a function by permission of the General Manager

4. SILOM WING

- a) The Silom Wing Bar will open Monday to Sundays 6am to midnight (last food orders at 10.30pm).
- (b) The casual reserving of tables by the placing of bags or towels is not allowed, and staff are authorised to remove personal belongings to allow other Members to be accommodated.
- (c) Smoking at the Silom Wing is not permitted.

5. COFFEE STOP & KIDS STOP

- (a) The Coffee Stop & Kids Stop will open Monday to Sundays 6am to midnight (last food orders at 10.30pm).
- (b) F&B Service can be accessed by buzzer.
- (c) Smoking in the Coffee Stop / Kids Stop is not permitted.
- (d) Children under 10 years must be supervised.
- (e) The Coffee Stop / Kids Stop may be booked for a function by permission of the General Manager

PART B – FACILITY RULES

6. SNOOKER ROOM

- (a) Snooker Room shall open at 10am and close normally at 11.00 pm or when Members are finished playing, whichever is the later, but no later than when the Churchill Bar closes.
- (b) Snooker Room and equipment are available to all Members.
- (c) Snooker balls are available from the Churchill Bar and must be returned there.
- (d) Members may entertain guests in the Snooker Room but shall not leave guests unattended.
- (e) Members using the Snooker Room and equipment must ensure the correct use of the facilities. The cost of repairs for damage caused by a Member or his/her guests may be charged to the Member's account.
- (f) Members must advise the Management promptly of damage to the table or equipment.
- (g) Children under 18 are not permitted in the Snooker Room after 7.00 pm.
- (h) Children under 14 are permitted to use the tables and equipment only when supervised by a person over 18 years and only between opening and 7.00 pm daily.
- (i) The table may be reserved at any time by the Management for Club team competitions.
- (j) Charges for use of the table shall be fixed from time to time by the General Committee.
- (k) Smoking in the Snooker Room is not permitted.
- (l) Drinks and other objects are not to be placed on the tables.
- (m) Members shall return cues and rests to their racks on completion of play.
- (n) Balls can be signed out at the Churchill Bar at 100 baht per hour.

7. SILOM ROOM

- (a) The Silom Room may be hired for private use by booking with Management.
- (b) Members may not use the Silom Room when unoccupied without consent from the Management and payment of any fees due.

8. SURIWONGSE ROOM

- (a) The Suriwongse Room may be hired for private use by booking with Management.
- (b) Members may not use the Suriwongse Room when unoccupied without consent from the Management and payment of any fees due.

9. BACK LAWN

- (a) There is a designated smoking area at the paved area on the Back Lawn, away from the Clubhouse. Members who smoke are asked to be considerate to non-smokers and pay particular regard to the proximity of children.
- (b) The Back Lawn may be hired for a function by permission of the General Manager.

10. FRONT LAWN

- (a) There is a designated smoking area at the paved area near the portico, open from 6pm each evening only – smoking is not permitted during the daytime. Members who smoke are asked to be considerate to non-smokers and pay regard to the proximity of children.
- (b) The Front Lawn may be hired for a function by permission of the General Manager.
- (c) No unauthorised person shall feed the turtles & fish in the Turtle Pond; children must not throw stones into the pond or climb the glass walls.

11. POOLSIDE

- (a) The Swimming Pool will open at 6am and close at 10pm.
- (b) Food & beverage service operates from 6 am to midnight, with last orders at 10.30pm.
- (c) All Children must be supervised by a Member or one of a Member's family over 18; infants must wear nappies at all times.
- (d) No lifeguard is on duty: in an emergency Sports Desk staff are trained in pool rescue and CPR.
- (e) For safety reasons running is not permitted on the pool deck, and no diving is allowed in the shallow end of the pool.
- (f) The swimming pool may not be booked for functions at weekends without permission of the General Committee.
- (g) Guests may not use the poolside on weekends and on public holidays without prior Management approval.

12. SQUASH COURTS

- (a) The Squash Courts are open daily from 7:30am to 9.00pm
- (b) The Courts shall be booked through the Sports Desk. A booking no-show will be charged at the full rate.
- (c) Children under 14 are not permitted to use the squash courts unless supervised by a Member or one of a Member's family over 18, or attending events arranged specially for children.
- (d) Players shall wear clothing appropriate to squash. Proper sports shoes shall be worn with non-marking or white soles.
- (e) Only non-marking balls shall be used.
- (f) The ringing of and talking on mobile phones is not permitted on the squash courts.
- (g) Guests may not play squash more than one day in any calendar month, even if signed-in by different Members. Such use shall be subject to a non-Member fee.
- (h) The consumption of food & beverage is not allowed on the squash courts.

13. TENNIS COURTS

- (a) Members can book tennis courts up to 7 days in advance. Example: From 08.00 am on a Sunday courts may be booked through to the next Saturday. By exception, bookings for Club Championship matches can be made up to 14 days in advance.
- (b) Children under 14 are not permitted to use the tennis courts unless supervised by a Member or one of a Member's family over 18, or attending events arranged specially for children.
- (c) All Members are limited to three hours playing time per person per day, of which no more than two hours can be in Peak Periods: Peak is defined as 4pm to 10pm Mondays to Fridays and All Day at weekends and public holidays. Time participating in Mix-Ins and Club tournaments does not count against this limit.
- (d) Member's Club Numbers must be supplied for all players on all bookings. Members' Guests must be signed in under the inviting Member's Club Number.
- (e) A Maximum of four balls may be taken on to the court for both Singles and Doubles play. Baskets or other containers containing more than four balls may only be taken on court by Club Coaches and Knockers, or a Member practicing serving whilst alone on Court, or where all players are from the same family.
- (f) Payment for, or collection of coaching fees other than through the Club booking system is strictly prohibited. Paid Member-to-Member coaching on Club courts is not permitted.
- (g) Players shall wear clothing appropriate for tennis.
- (h) The Use of mobile phones is not permitted on the tennis courts.
- (i) Guests may not play tennis more than one day in any calendar month, even if signed-in by different Members. Such use shall be subject to a non-Member fee.
- (j) The consumption of food & beverage, other than water, sports drink and fruit, is not allowed on the tennis courts.
- (k) Cancellation of a court booking may be made, without fee, if made no later than 24 hours before the start of the booked session.
- (l) Cancellations of court bookings made less than 24 hours before the start time of the session will be charged 250 THB.
- (m) Cancellations of courts booked with a Club Coach or Knocker made less than 24 hours before the start time of the session will be charged 250 THB plus the hourly rate of the Club Coach or Knocker concerned.
- (n) No show/No cancellation of a court booking will be charged 500 THB.
- (o) No show/No cancellation of a court booking with a Club Coach or Knocker will be charged 500 THB plus the hourly rate of the Club Coach or Knocker concerned.
- (p) Members who either cancel courts with less than 24 hours notice or No Show 3 times in a calendar month, may be temporarily suspended from booking courts.
- (q) Members should call to inform the Sports Desk if they are going to arrive late for a court booking. If Members are not on court within ten minutes of the booking start time, and have not informed the Sports Desk staff, the court will be made available for booking by other members.

14. FITNESS ROOMS

- (a) The fitness centre will open at 6am and close at 10pm.
- (b) Children under 16 are not allowed to use the fitness rooms.
- (b) Guests may not use the fitness rooms.

15. CRICKET NETS

- (a) Children under 14 are not permitted to use the cricket nets unless supervised by a Member or one of a Member's family over 18, or attending events arranged specially for children.
- (b) The centre net wall must be used at all times for safety reasons.
- (c) When the cricket nets are booked by a Member, that Member must be present at all times when non-Members are present.
- (d) The consumption of food & beverage is not allowed in the cricket nets.
- (e) The cricket nets may be hired for a function by permission of the General Manager.

16. MULTI-PURPOSE COURT

- (a) Children under 14 are not permitted to use the multi-purpose court unless supervised by a Member or one of a Member's family over 18, or attending events arranged specially for children.
- (b) Players shall wear clothing appropriate to the sport being played. Proper sports shoes shall be worn without spikes and with non-marking or white soles.
- (c) Cricket bats and hockey sticks must not be dragged along the ground.
- (d) Spitting is not allowed.
- (e) Leaning on the perimeter fence is not allowed.
- (f) The consumption of food & beverage is not allowed on the multi-purpose court.
- (g) The multi-purpose court may be hired for a function by permission of the General Manager.

17. CHILDREN'S POOL

- (a) The Children's Pool opens at 6am and closes at 10pm.
- (b) All Children must be supervised by a Member or one of a Member's family over 18.
- (c) Children over 7 years of age may not use the children's pool; infants must wear nappies at all times.
- (d) No diving is allowed in this pool.
- (e) No lifeguard is on duty: in an emergency, Sports Desk staff members are trained in pool rescue and CPR.
- (f) The children's swimming pool may be hired for a function by permission of the General Manager.

18. CHILDREN'S PLAYGROUND & TRAMPOLINE

- (a) The Children's Playground opens at 6am and closes at 10pm.
- (b) All Children must be supervised by a Member or one of a Member's family over 18.
- (c) Children over 10 years of age may not use the children's playground; infants must wear nappies at all times.
- (d) Children under 5 who wish to use the trampoline must be accompanied by their parents.
- (e) Not more than five children may play on the trampoline at any one time.
- (f) The children's playground may be hired for a function by permission of the General Manager.

PART C SECTION RULES

22. BALUT

- (a) Purpose

The Balut Section exists to provide a basis for the play of Balut in all three forms: Bar Balut, Tournament Balut and International Balut.

- (b) Competitions & Tournaments

The Section shall organise its twice monthly Balut Shield, its annual Balut Cups Night, and its annual Balut Shield Awards Night on a self-financing basis.

23. BRIDGE

- (a) Purpose

The Bridge Section exists to provide a basis for the play of competitive Bridge within the Club and with the Contract Bridge League of Thailand, and for the development of Bridge within the Club.

(b) Competitions & Tournaments

The Section shall organise its multi-monthly Bridge League tournaments and social tournaments on a self-financing basis, but with administrative support from the Club. Non-Members may participate in any Contract Bridge League tournaments and shall be eligible to buy coupons for the purchase of food & beverage..

24. CRICKET

(a) Purpose:

The Cricket Section exists to provide a basis for the play of competitive Cricket within the Club and the wider Cricket world, and for the development of Cricket within the Club.

(b) Club Support:

(i) The Section shall run its training and practice sessions and matches on a self-financing basis except that the Club may fund refreshment at an outside location when it is deemed a Club 'home' match.

(ii) The Club may contribute to annual replacement of practice and match kit such as bats, pads and gloves.

(iii) Section Members shall pay a monthly fee to the Club towards maintenance of the cricket nets, and this gives them priority use.

(iv) When fielding a properly selected representative team, the Club may reimburse the ground fees and the tournament fees.

(v) The Club may sponsor the 'Fireball 6' (Six-A-Side competition) as a Club competition open to non-Members – such non-Members shall be eligible to buy coupons for the purchase of food & beverage.

(c) Team Selection

(i). A Selection Committee shall be elected at the Annual General Meeting comprising the Captain, Vice-Captain and one other. The Section Chairman shall also be a non-voting member.

(ii) A cut-off date for players to make themselves available shall be announced before each match after which those not having confirmed their availability may no longer be considered for selection.

(iii) Preference for Selection will normally be given to Club Members. However, if insufficient Members are available at selection cut-off date or if it is considered that the team is not strong enough to compete effectively in a particular match then:

- The Section may play a maximum of two non-Members in any game in accordance with Article 48 of the British Club Constitution
- Not more than 6 non-Members may play for the Section in any one season
- Non-Member players shall be approved by the Section Committee
- Registered Non-Members shall pay a fee entitling attendance at all official section events and practice session
- Registered Non-Member players shall pay all match fees, fines etc at matches day or Section event

In exceptional occasions, where there are less than 9 Members available to play at selection cut-off day, then additional non-Members may be invited to play.

25. GOLF

(a) Purpose

The Golf Section exists to provide a basis for the play of social and competitive golf within the Club and the wider golf world, and for the development of golf within the Club.

(b) Non-members

The General Committee agrees to allow non-Members to be 'affiliates' of the Golf Section in order to give diversity to the nature of play. Such affiliates shall pay a Section annual fee at double the rate of Club Members, shall not vote at the Section AGM, nor hold an official position on the Golf Section Committee. Affiliates shall be eligible to buy

coupons for their purchase of Food & Beverage at any Golf Section activity held at the Club.

(c) Competitions & Tournaments

The Section shall run its Medal, Stableford, Majors and tournaments on a self-financing basis except that the Club may fund refreshment at an outside location when it is deemed a Club 'home' match.

26. PIPE BAND

(a) Purpose

The Pipe Band exists to provide a basis for the teaching and playing of Pipe Band music within the Club and to promote the Club at events to which it is invited.

(b) Non-members

(i) The Club recognises the unique nature of the Pipe Band and its contribution to the Club at events on and off the premises. The Club notes that to be complete the Band may require non-Members to play a number of instruments in its ensemble and, as an exception to By-Law 18, such non-Member instrument players may be members of the Section on a short-term basis but may not serve on the Section Committee. Such non-Members shall be eligible to buy coupons for their purchase of food & beverage.

(c) Competitions & Tournaments

(i) The Section shall run its training and practice sessions on a self-financing basis (ii) The Section may also play and represent the Club under the name of British Club Bangkok Pipe Band at various civic and private functions (such as Remembrance Day) with the prior approval of the Club Management.

27. SOCCER

(a) Purpose

The Soccer Section exists to provide a basis for the play of soccer within the Club

(b) Competitions & Tournaments

(i) The Club shall organise and sponsor the section, with Member, staff and non-Member teams with a short-term goal of social playing of the sport and longer-term goal of re-establishing a Club soccer or 5-a-side Section. Non-Members attending shall be eligible to buy coupons for the purchase of food & beverage.

28. SQUASH

(a) Purpose

The Squash Section exists to provide a basis for the play of competitive squash within the Club and the wider squash world, and for the development of squash within the Club.

(b) Competitions & Tournaments

(i) The Section shall organise its regular Club League, Ladder and Trophy Competitions on a self-financing basis.

(ii) The Section shall organise and sponsor the Rod Carter Trophy as a Club organised competition open to non-Members – such non-Members shall be eligible to buy coupons for the purchase of food & beverage.

29. TENNIS

(a) Purpose

The Tennis Section exists to provide a basis for the play of competitive tennis within the Club and the wider tennis world, and for the development of tennis within the Club.

(b) Competitions & Tournaments

(i) The Section shall organise its regular Club League, Ladder and Trophy Competitions on a self-financing basis.

(ii) The Section shall organise regular Mix-Ins, non-Section members must join the Section ahead of play, for which a yearly subscription fee is charged. However, temporary Members and guests may join a Mix-In without additional fee, subject to other restrictions in the By-Laws.

As reflecting changes approved by the General Committee meeting held on 22nd February 2021.